



# BLUE planning package

## Planning + Organization

- Initial planning meeting with Bre to draft the timeline/day-of movement
- Unlimited email communication with Bre regarding timeline/day-of details/logistics, etc.
- Complete access to Bre's Aisle Planner - an online portal full of planning tools to help manage your budget, track your guests + meal details, create floor plans, keep vendor contact info, and more!
- Vendor communication and confirmation beginning 3 months before the wedding date
- 1 venue walk-through + 2 additional planning meetings (to utilize at your discretion)
- 1 final planning meeting
- Final timeline creation and distribution to the client and all vendors

## Week of the Event

- Orchestrate the ceremony rehearsal, typically the evening before wedding day
- Assist with picking up any items for the day like linens/rentals/paper items/dessert, etc.

## Event Day

- Up to 15 hours of on-site management from Bre + her team
  - 1 assistant included all day, more available if needed!
- Meet + greet all vendors upon arrival, reaffirming final details in person and guiding them to where they need to be; overseeing the preparation of the ceremony site and reception spaces
- Set up any personal items like place cards, guest book, menu cards, favors, linens, signage, stationery, along with any other design/decor elements you are personally bringing in to customize the day
- Be the main point of contact all day for family members, wedding party, and vendors throughout the entirety of the event; guiding the timeline and keeping everyone on track
- Direct ceremony processional and manage all reception moments
- Hand out any final payments + gratuities to vendors while ensuring they have all completed their jobs successfully (support following up after event if needed)
- Collect all of your personal decor, wedding items, and cards + gifts that were brought into the venue and bring them to the designated vehicle/location at the end of the night

## Total Investment

\$3,300.00

*bre my guest*

*bre my guest*



# RED planning package

## Planning + Organization

- Initial planning meeting with Bre to draft the timeline/day-of movement
- Unlimited email communication with Bre regarding timeline/day-of details/logistics, etc.
- Complete access to Bre's Aisle Planner - an online portal full of planning tools to help manage your budget, track your guests + meal details, create floor plans, keep vendor contact info, and so much more!
- Vendor communication + confirmation beginning **3 months** before the wedding date
- 1 venue walk-through + **1 additional planning meeting (to utilize at your discretion)**
- 1 final planning meeting
- Final timeline creation and distribution to the client and all vendors

## Week of the Event

- **Orchestrate the ceremony rehearsal, typically the evening before wedding day**

## Event Day

- Up to **12 hours** of on-site management from Bre
  - **1 assistant on site for 6 hours/through the room flip (if applicable)**
- Meet + greet all vendors upon arrival, reaffirming final details in person and guiding them to where they need to be; overseeing the preparation of the ceremony site and reception spaces
- Set up any personal items like place cards, guest book, menu cards, favors, linens, welcome/bar/custom signage, stationery, along with any other design/decor elements you are personally bringing in for the day
- Be the main point of contact for family members, wedding party, and vendors; guiding the timeline and keeping everyone on track
- Directing ceremony processional and managing all reception moments
- Hand out any final payments + gratuities to vendors while ensuring they have all completed their jobs successfully
- Collect all of your personal decor, wedding items, and cards + gifts that were brought into the venue and bring them to the designated vehicle/location at the end of the night

## Total Investment

\$2,800.00

*bre my guest*

*bre my guest*



# MICRO planning package



## Planning + Organization

- Initial planning meeting with Bre to draft the timeline/day-of movement
- Unlimited email communication with Bre regarding timeline/day-of details
- Complete access to Bre's Aisle Planner - an online portal full of planning tools to help manage your budget, track your guests + meal details, create floor plans, keep vendor contact info, and so much more!
- Vendor communication + confirmation beginning 2 months before the wedding date
- 1 venue walk-through
- 1-2 final planning meetings
- Final timeline creation and distribution to the client and all vendors

## Event Day

- Up to 10 hours of on-site management from Bre (no assistant)
- Meet + greet all vendors upon arrival, reaffirming final details in person and guiding them to where they need to be; overseeing the preparation of the ceremony site and reception spaces
- Set up items like place cards, table numbers, welcome table/guest book, signage/stationery, and any simple decor items brought in by you
- Provide day-of event "emergency kit" to support any last minute needs - from bandaids to cough drops, zip ties, lighters, and double-sided tape, Bre's got you!
- Be the reliable point of contact for family members, wedding party, and vendors throughout the entirety of your event; guiding the timeline + keeping everyone on track
- Direct ceremony processional + manage all reception moments (toasts, dances, etc)
- Help with clean up if the event concludes within the 10 hour window

## Total Investment

\$2,300.00

*Bre my guest*

*Bre my guest*



# a la carte menu



## design consultations | \$75/hour

- Additional design consultations with Bre are available if you need guidance + support with your overall vision, personal aesthetic, and cohesive style goals for the event (in honest consideration with your budget, venue, and priorities)
- These meetings can include:
  - Preferred vendor recommendations of any kind
  - Floor plan guidance/creation for ceremony, cocktail hour, and reception
  - Attendance + participation at vendor consultations or meetings
  - Personalized style recommendations if you need support on “this or that”, “how can we simplify/amplify this...”, or “how do we customize this day to feel like us?”, etc.
  - Running your ideas by Bre, having a sounding board and thought-partner as you go through the motions and many decisions in customizing your event

## additional planning meetings | \$50/hour

- Additional planning meetings with Bre are available if you need guidance + support with anything regarding your event, and you just need some more time to talk things through
- These meetings can include, but are not limited to:
  - Various logistics discussions re: non-design vendors (transportation, hotel, catering, rehearsal dinner, etc.)
  - Floor plan recommendations for ceremony, cocktail hour, and reception
  - Attendance at vendor consultations or meetings
  - Running your non-design ideas by Bre, having a sounding board and thought-partner as you go through the motions and many decisions in planning your event

## additional assistants | \$30/hour

- Additional assistants on Bre’s team are available if you need more hands on event set-up, guest experience support, and any non-food/bev-related customer service needs! (\$30/hour is how much she pays them directly)